



Presidents STOCK TRANSFER

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www.presidentstocktransfer.com

TRANSFER INSTRUCTION LETTER

PLEASE ENCLOSE A CHECK WITH YOUR ORIGINAL
CERTIFICATE(S) INCLUDING ANY SHIPPING FEES OR THIS
TRANSFER MAY BE REJECTED

Issuer/Stock Name: _____

Presenter Name: _____

Address: _____

Phone: _____

Email: _____

RUSH transfer (same day turnaround, see applicable fees)

Transfer instructions: Please complete each section below. Please send in the forms required for your transfer.

Transfer of Ownership: To transfer your stock to another name, please sign and Medallion Signature Guarantee the original certificate or Section C.

A. Certificates To Be Transferred – (This section is intended for the use of one shareholder.)

_____	_____
Current Owner Name (Please <u>print exactly</u> as appears on the certificate or account)	Current Owner SSN/TIN
<input type="checkbox"/>	_____
_____	_____
Certificate Number	Number of Shares/Units
<input type="checkbox"/>	_____
_____	_____
Certificate Number	Number of Shares/Units

B. New Registration – (Please indicate the new owner information with the appropriate account type. Please attach additional pages as needed.) **Examples of Account Types:** Tenants in Common, Tenants By the Entireties, Joint Tenants, Custodian of Minor, Transfer on Death (“TOD”), etc.

The undersigned does hereby sell, assign, and transfer to:

_____	_____	_____	_____
Owner Name (appears on account)	SSN/TIN	Address of Record	Number of Shares
_____	_____	_____	_____
Owner Name (appears on account)	SSN/TIN	Address of Record	Number of Shares
_____	_____	_____	_____
Owner Name (appears on account)	SSN/TIN	Address of Record	Number of Shares

C. Signature(s) – (Must be signed by all current registered owners.)

The undersigned does (do) hereby irrevocably institute and appoint Presidents Stock Transfer to transfer the stock listed in Section A to the new owners in Section B, as the case may be, on the books of said Company, with full power of substitution in the premises.

Dated _____

Signature

Signature

Printed Name

Printed Name

IMPORTANT – READ CAREFULLY

ALL CERTIFICATES TO BE TRANSFERRED MUST BE INCLUDED WITH THIS STOCK POWER. THE SIGNATURE TO THIS ASSIGNMENT MUST CORRESPOND WITH THE NAME AS WRITTEN UPON THE FACE OF THE CERTIFICATE IN EVERY PARTICULAR WITHOUT ALTERATION OR ENLARGEMENT OR ANY CHANGE WHATSOEVER. THE SIGNATURE OF THE PERSON EXECUTING THIS POWER MUST BE MEDALLION GUARANTEED BY AN ELIGIBLE FINANCIAL INSTITUTION (COMMERCIAL BANK, TRUST COMPANY, SECURITIES BROKER, CREDIT UNION, OR SAVINGS ASSOCIATION) PARTICIPATING IN A MEDALLION SIGNATURE GUARANTEE PROGRAM. ALL EXISTING REGISTERED OWNERS MUST SIGN. PLEASE SIGN THE NAME EXACTLY AS IT APPEARS ON THE CERTIFICATE.

MEDALLION GUARANTEE

DO NOT SIGN IF THIS FORM IS INCOMPLETE.

D. Cost Basis Information – As of January 1, 2011, the IRS requires all equity securities and units of investment trusts to maintain and report all cost bases on all transactions. In complying with these regulations, shareholders will need to report their cost basis in this section. We recommend that you consult with your tax advisor concerning the tax implications.

Please note that all transfers will be treated as Gifts if this section is not completed properly, unless we receive documentation that this is a deceased owner transfer. If the cost basis below is not the same for all new shareholders please attach additional pages.

Check the box that applies:

- The cost basis below applies for all new owners
- The cost basis below applies for the following new owner(s): _____

Please choose a transfer type:

- Private Sale: Date of Sale _____ Purchase Price Per Share (US Dollars) _____
- Gift: Date of Gift _____ Fair Market Value Per Share at Date of Gift (US Dollars) _____
- None of the above: (please specify) _____

E. Shipping Instructions- (All courier shipments will be sent via Fed Ex unless an account number has been provided for another carrier, see Section F for applicable fees).

Ship Via:

- Fed Ex # _____
 - Add Signature (recommended)*
- UPS # _____
 - Add Signature (recommended)*

Please Note: Presidents Stock Transfer, Inc does not send certificates out via regular mail

Ship To: (Please attach additional instructions if needed.)

Check here to ship to Presenter
Check here to ship to each New Owners' address above
Check here to ship to address below
Address: _____

City: _____ State: _____ Zip Code: _____
Country: _____

- Other _____

Please include an account number above or please include the shipping fees listed in Section F.

F. Fees

Transfer Fees:

- \$30.00 Issue per certificate
- 25.00 Cancellation per certificate
- 50.00 Rush fee (per certificate)
- 25.00 Rejection fee for transfers submitted with incomplete or insufficient information or fees

- 50.00 Restricted legend removal

Fed Ex Shipping Fees:

- \$ 60.00 FedEx (US)
- \$ 80.00 FedEx (International)

**AMOUNT
ENCLOSED (\$):**